



BANK INFORMATION FOR OUR EXAMS

Methods of Payment – for Schools making Block Entries

Collective or individual payments are possible. In the case of individual payments, the candidate's name **must** be included on the payment.

IMPORTANT: Please make sure that proof(s) of payment together with the *Online Block Entry Details incl. Fee* report are sent to the Cambridge office within 3 working days after registration, **but NO later than the closing date.**

Documents can be sent by either email bern@cambridgeenglish-bern.ch or by post:

**Cambridge English Examinations Centre
Entries
Effingerstrasse 15
3008 Bern**

You have the following **2** options:

1. E-Banking – If you choose this option, please ensure that the proof of payment is for an *executed* transaction – NOT simply an *order* for payment.
2. Payment via Post Office or Bank using a payment slip. Postal payment slips can be provided upon request.
 - **WARNING:** It is ideal when postal payments are made at least 2 weeks before the closing date of registration in order for the payment to be identified by the closing date.

For both payment options use complete bank details - including IBAN number - as follows:

Bank: UBS, AG

IBAN: CH14 0023 5235 9026 4917 3

Account Holder: Anne Gruaz
Cambridge English Examinations Centre
Effingerstrasse 15
3008 Bern

Bank PC Account: 80-2-2